

Barnstormers Model Flying Club

Committee Meeting Agenda

Venue: Universal Kitchens Showroom, K90 Centre **Date:** 29th July 2026 **Time:** 18h00 for 18h30 sharp

1. Welcome & Opening

- Chairperson's welcome ✓
- Attendance & apologies – AvH, PR, RP, CP, KdP, JO via Teams, CB apologies
- Confirmation of previous minutes – None were tabled
- Brief overview of meeting objectives Attend to outstanding items as per agenda

2. Upcoming Airshow – Final Planning & Execution (BMFC & SAMAA AIRSHOW)

2.1 Event Structure & Programme

- **31st October – 10h00 to 17h00**
- Flight Director / Co-Ordinator? CP and JO
- Display pilot confirmations – Letter to Other Clubs – PR to email soft copy to AvH, list of Chairman emails to be obtained from Linda @ SAMAA
- Slot timing & sequencing – Draft Schedule – CP & JO to put a proposed schedule (editable) together for next meeting which can be populated based on Pilots attending
- Special demonstrations (FPV, scale, jets, heli) – If any Pilot requires “own” slot due to complexity or type flown then Pilot to advise CP & JO

2.2 Safety & Compliance

- Flightline layout – CP & JO
- Crowd control barriers – As in the past, no spectators in the Pit area, all behind Fence
- Fire safety equipment – Club Equipment to be checked by RP, Any Pilot requiring Fire Extinguishers to provide own equipment
- Emergency response plan inc Medic – CP to report back, KdP suggested getting the Blood Donors Group involved
- SAMAA liaison & compliance confirmation PR to email AvH letter to be sent to SAMAA
- Lucky – to be either Kennelled or locked away on the day - KdP

2.3 Logistics & Infrastructure

- Parking layout & traffic flow – as per last year, PR to approach Gert & Co who handled last years parking
- Catering / Vendors (Non Food) – PR to approach George N & Co and ask if they will run the Kitchen, NO non-food vendors allowed, Vendors selling bric-a-brac to approach committee for space, Vendors may not place advertising in from of the pit fence. Cold

Drinks to be kept cold using baths and ice – RP, Menu Items Finalized, Pricing Finalized, Ikhoka to be updated accordingly. Branded water with Slogan “I attended the BMFC 2026 Airshow”

- Shade, seating & spectator areas – As in previous years,
- PA system, announcer & music - JO
- Power requirements & generator placement -JO to provide generator, club to arrange Petrolit is noted that the changeover generator/solar switch was not approved at the last exec discussions and a decision must be made if we are to proceed with this and the new 4mm cable to the DB
- GAS Bottle to be sponsored by JO – Club to ensure bottle is filled
- Signage & branding (club banners, sponsor boards) – JO will arrange a roadside banner, double sided and send invoice to club, club flags to be raised for the day, Roadside banner will be done at cost.

2.4 Exhibitors & Sponsors

- Vendor placement – not yet decided but suggest either Control Line circle (if no control line planes) or in that general facility, perhaps alongside the fence between car park and control line circle
- Sponsor obligations & visibility – As mentioned NO signage or banners East of the Pit Fence, Could AvH check with SAMAA in terms of sponsorship and what they want on the banners / advertising posters / media
- Final sponsor list – SAMAA and possibly Aerial Concepts still to be confirmed
- Media coverage & photography AvH has a professional Videographer, he will report back on availability etc

2.5 Staffing & Volunteers

- Marshals – Club Members
- Parking attendants - Club Members
- Flightline control – CP & JO as mentioned KdP will assist if required
- Registration desk – Pilots to be pre-registered so desk on the day is not required.
- Commentator – Gary Lees, Karl Jensen – we need to ask if available
- Cashless payment setup (iKhokha) & Cash Desk – 3 Card machines available with a 4th on standby, Ikhoka Catalogue Pricing for card machines. Petty Cash Float for Cash Desk

2.6 Financials

- Budget ? – Estimated at R25k, more accurate numbers will be available for next meeting once food quantities are finalised
- Float & payment systems – PR to arrange Float, Tickets for Food as presented, Card Payments Preferred

- Gate Control & tickets – R100 per car, R50 per motor bike, ONLY named Pilots to be given free entrance
- Raffles and Prizes – 4 Raffles, 3 x RC related, AvH will discuss with Aerial for better pricing or sponsorship, KdP to approach Vleis Fabriek for Hamper Prize and that we will use them for Year end Catering as supplier
- Expected revenue vs. expenses – KdP noted that 500 meals on average would need to be sold to cover food and beverage costs, gate takings is where we make 100% profit so we must get people to attend – Attendance = Food Sales

2.7 Marketing & Communication

- Social media push – GPR (Gareth) to drive Facebook and WhatsApp marketing, all club members to send poster to own address book
- WhatsApp broadcast - ALL
- Posters, flyers, Entrance Banner – Roadside Banner, 2 weeks before airshow, double sided, electronic brochure to be sent to CAXTON for inclusion in Kempton/Benoni/Boksburg papers, Posters placed at the club
- Community engagement – Spread the word – ALL members to be involved, Members to share if possible on school groups (WhatsApp)

3. Year-End Function

3.1 Venue & Date Confirmation

- Proposed date 28th November
- Venue setup requirements – Club Grounds, Karon and Cecilia to attend to tables, cutlery etc
- Member attendance expectations – 80 plus based on 2025
- **3.2 Catering – Braai Pack Option**
- Braai pack contents (meat, sides, rolls) KdP to get pricing from Vleis Fabriek, Rolls and Salads and Charcoal by club
- Cost per member / Spouse Member 1 Free braai pack, additional braai packs at R100 each
- Pre-order system members to advise via email to www.barnstormersmfc@gmail.com, no payments on the day, only catering for people who respond
- Vegetarian/alternative options - None
- Drinks & ice logistics For Members own Account

3.3 Awards & Recognition - NO

- Pilot of the Year
- Most Improved
- Committee Appreciation

- Special contributions

4. Chairman's Challenge – ROLLED OVER TO NEXT MEETING – SEE 5 ONWARDS

4.1 Concept & Format

- Fun-fly style challenge
- Possible categories:
 - Spot landing
 - Limbo
 - Timed circuits
 - Dead-stick glide
 - FPV obstacle course
 - Scale precision flight

4.2 Combining with Year-End Function

- Morning: Chairman's Challenge
- Afternoon: Braai & social
- Prizegiving before sunset
- Family-friendly activities

4.3 Logistics

- Course layout
- Safety boundaries
- Judging criteria
- Prizes & certificates

5. General Club Matters

- Field maintenance, signage, blade holders [New Disclaimers placed at club by RP, KdP to arrange for Frelon Blade Holders PR to arrange for Vinyl Cutting "Welcome to Barnstorms"](#)
- Security upgrades, electric gate, PTZ at gate – [Parking Camera id off-line, note that PTZ at gate and Electric Gate for Access not discussed at the meeting – carried over for discussion with cable and change over](#)
- Membership renewals, e-cards [E-Card trial run working well, will only use this method moving forward, prospect membership and joining procedure circulated to all new members](#)
- Financial overview [Club is Healthy Financially R224k +-](#)

- Equipment purchases (PA system, shade tents, radios, Catering Equipment) Catering Equipment purchase approved, JO for PA System, I have 3 handheld radios if they are required (Perhaps Between Gate and Clubhouse)

6. Action Items & Responsibilities

- Assign tasks for Airshow To be discussed at Club meeting – 15th August @ 13h00
- Assign tasks for Year-End Function – Next Committee Meeting
- Assign tasks for Chairman's Challenge – Next Committee Meeting
- Deadlines & follow-ups – By next Committee Meeting were applicable

7. Closing

- Final comments – Regarding food packing – JO to report back on costs, 300ml Cans as apposed to PET, check expiry dates on products especially cold drinks.
- Next meeting date – Will be communicated after club meeting
- Adjournment – No injuries or deaths reported – overall a positive meeting
- General
 - ANDREW – despite many attempts on the behalf of the committee, Andrew is either unable or unwilling to get his paperwork sorted. A decision was taken to address this issue on Sunday with him and advise of the decision taken. The club cannot and must not be held liable for any illegal worker or person who break the law of the land. The risk to club and committee is simply to large, whilst it is regretted these decisions need to be taken. Several weeks have passed and our intentions were communicated to Andrew +- 12 weeks ago both verbally and in writing (English and his native language). Copies of the signed letters are on file
 - NEW PERSON – will be looked for as matter of URGENCY, ideally a SA citizen but if not then a legal immigrant.
 - It might be required that our assets be removed from the property until such time as a suitable person can be found.
 - Padlocks and Access will need to be changed
 - A plan for Lucky will also need to be made.

AvH – Andre van Heerden

PR – Paul Randall

RP – Rod Parker

CP – Chris Parker

CB – Colin Butler

JO – Jayden Ousman

KdP – Kobus du Preez